

# Bilkent University

## INDIVIDUAL GRADE NOTIFICATION FORM

YEAR: SEMESTER:  FALL  SPRING  SUMMER

<b>STUDENT INFORMATION</b>	
<b>ID NUMBER</b> :	
<b>NAME</b> :	
<b>DEPARTMENT</b> :	
<b>COURSE INFORMATION</b>	
<b>COURSE CODE</b> :	<b>SECTION</b> :
<b>COURSE NAME</b> :	
<b>GRADE INFORMATION</b>	
<b>GRADE CHANGED FROM _____ TO _____ .</b>	
<b>REASON FOR GRADE CHANGE (please explain below) :</b>	
<input type="checkbox"/> Resolution of an I (Incomplete Grade).	
<input type="checkbox"/> Correction of previously reported erroneous grade.	
<input type="checkbox"/> Other _____ .	
<b>Please explain:</b>	
<b>INSTRUCTOR</b>	<b>CHAIR</b>
<b>Name</b> :	<b>Name</b> :
<b>Signature</b> :	<b>Signature</b> :
<b>Date</b> :	<b>Date</b> :
<b>APPROVAL OF THE DEAN / DIRECTOR :</b>	