Bilkent University   **Course Exemption Pre-Approval Form for Outgoing Exchange Students**

Name		ID Number	
Surname		Department	

Name of the host institution	

Host institution courses to be transferred upon approval				Course or requirement to be exempted if transferred course is completed with a passing grade †		
	Course Code	Course Name	Credits*	Course Code and Name for a Required Course, Elective Group Name for an Elective Requirement	Credits	Elective Requirement Exemptions only: Course code(s) of directly equivalent course(s), if any **
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Approved by	Name	Signature	Date
Exchange Coordinator			

 * ECTS credits for Erasmus exchange students.

** Applicable only if there is a directly equivalent course in the elective group that the student is exempted from. The student will be considered to have taken this course by the STARS system.

† A transferred course may provide exemption from a requirement in the curriculum if deemed to be equivalent by the Faculty/School Executive Board.
  It is possible for one transferred course to provide exemption from one or more curriculum courses or vice versa.