



Name		ID Number	
Surname		Department	

<input type="checkbox"/> External Transfer Student <input type="checkbox"/> Outgoing Exchange Student	Name of the institution from which courses are transferred:	<input type="checkbox"/> Internal Transfer Student <input type="checkbox"/> Transfer via DGS <input type="checkbox"/> Re-registered Student	Name of previous department:
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Transferred Courses					Course or requirement to be exempted if transferred course is completed with a passing grade †		
	Course Code	Course Name	Credits*	Grade**	Course Code and Name for a Required Course, Elective Group Name for an Elective Requirement	Credits	Elective Requirement Exemptions only: Course code(s) of directly equivalent course(s), if any ***
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Approved by	Name	Signature	Date
Exchange Coordinator (exchange students only)			
Chair			
Dean / Director			

* ECTS credits for Erasmus exchange students ** For exchange students, please refer to the partner institution grading system information provided by the Office of International Students and Exchange Programs

***Applicable only if there is a directly equivalent course in the elective group that the student is exempted from. The student will be considered to have taken this course by the STARS system.

† A transferred course may provide exemption from a requirement in the curriculum if deemed to be equivalent by the Faculty/School Executive Board. It is possible for one transferred course to provide exemption from one or more curriculum courses or vice versa.