

Ms. Philien Langereis Hooykaas
The Friends of Bilkent University, Inc.
Empire State Building
350 5th Ave.
Ste. 5604
New York, N.Y. 10118

...../...../201...

Dear Ms. Hooykaas,

Please find enclosed the listed materials, their counts and respective fair values in dollars as my contribution to the "Friends of Bilkent University, Inc.".

Please acknowledge your receipt of the materials to my postal address given below.

Sincerely,

X.....

Your Name :

Street and Number :

City, State :

Zip :

Please itemize below the materials and their fair values*:

	<u>Material</u>	<u>Count</u>	<u>Value in Dollars</u>
1.Books.....
2.Journals.....
3.CDs, VCD, DVDs,etc.....
4.Other (please specify).....

TOTAL VALUE IN DOLLARS: _____

* Please remember that it is the responsibility of the donor to declare the fair value of donations by regulations of IRS